

Village of Franklin
Board of Trustees
Regular Meeting Minutes
January 2, 2018
7:00 pm

Mayor Paul Turpin called the regular monthly meeting of the Village of Franklin Board of Trustees to order at 7:05 pm on Tuesday, January 2, 2018 in the town hall. Trustees present were Nicole Fromme, Tami Thompson, and Jason Ford. Absent trustees included Brian Long, Jennifer Little, and Wyatt Smith.

Jason Ford made a motion to accept, with regrets, the resignations of Carol Seymour and Brian Long. Tami Thompson seconded the motion. The voting was as follows: Nicole Fromme-yes, Paul Turpin-yes, Jason Ford-yes, and Tami Thompson-yes. The motion carried.

Mayor Turpin nominated Ashley Turpin as acting clerk. Tami Thompson made a motion to accept Ashley Turpin as acting clerk. Nicole Fromme seconded the motion. The voting was as follows: Jason Ford-yes, Tami Thompson-yes, Nicole Fromme-yes, and Paul Turpin-yes. The motion carried. Ashley Turpin was duly sworn as acting clerk.

Jim Morris of Benton & Associates gave a brief update on the Division A - Water Main Replacements. There was a change order request. Tami Thompson made a motion to accept the change order. Nicole Fromme seconded the motion. The voting was as follows: Paul Turpin-yes, Jason Ford-yes, Tami Thompson-yes, and Nicole Fromme-yes. The motion carried. Jim Morris presented a Contractor's Pay Request, B&A invoices, and Payment Resolution. Jason Ford made a motion to accept the Contractor's Pay Request, B&A Invoices, and Payment Resolution. Tami Thompson seconded the motion. The voting was as follows: Jason Ford-yes, Tami Thompson-yes, Nicole Fromme-yes, and Paul Turpin-yes. The motion carried.

The treasures report and Bills paid and to be paid were tabled due to the absence of Treasurer, Angie Gill. Tami Thompson made a motion to table the Treasure's Report and the bills paid and to be paid. Jason Ford seconded the motion. The voting was as follows: Tami Thompson-yes, Nicole Fromme-yes, Paul Turpin-yes, and Jason Ford-yes. The motion carried.

Tami Thompson made a motion to approve the meeting minutes from December 2017. Nicole Fromme seconded the motion. The voting was as follows: Jason Ford-yes, Tami Thompson-yes, Nicole Fromme-yes, and Paul Turpin-yes. The motion carried.

Andy Fairless gave some pricing for the cost of a new leak detector with a CO2 sensor. He determined we do not have to send our current detector in yearly, therefore there is no need to purchase a second one at this time. Andy also presented information and the benefits of a training course on natural gas. Andy presented catalogs with Christmas lights to update the Village's current holiday decor. Lastly, he informed the Board the bulk water sales is currently being fixed.

Buildings, Roads, and Drainage - There was nothing to report from this committee.

Finance/Payroll - There was nothing to report from this committee.

Insurance - There is nothing to report from this committee.

Personnel - The Employee Handbook was presented but needs to be reviewed and edited by each Trustee before putting in place. Also the personnel committee held individual meetings with employees to see how things were going in the office. At this time Tami Thompson made a motion to go into closed session to discuss the individual meetings. Jason Ford seconded the motion. The voting was as follows: Nicole Fromme-yes, Paul Turpin-yes, Jason Ford-yes, and Tami Thompson-yes. The motion carried. The board entered closed session at 7:48 pm. The board re-entered regular session at 8:00 pm.

Utility Reconnect - There is nothing to report from this committee.

Utilities - There were a couple of shut offs. Also, there are new water rates which will be raised due to the USDA contract. The rate increases are as follows: \$.50 on the base bill and \$.50 on excess water usage. Gas and sewer rates will remain as they are at this time. Jason Ford made a motion to accept the new water rates as stated above. Paul Turpin seconded the motion. The voting was as follows: Tami Thompson-yes, Nicole Fromme-yes, Paul Turpin-yes, and Jason Ford-yes. The motion carried.

The Village Attorney supplied a GUA ordinance for us to join the Gas Utility Association. Tami Thompson made a motion to accept the ordinance approving the Intergovernmental Cooperation Agreement. Nicole Fromme seconded the motion. The voting was as follows: Nicole Fromme-yes, Paul Turpin-yes, Jason Ford-yes, and Tami Thompson-yes. The motion carried.

The Mayor had no update on the online training.

The Christmas Lighting Contest winners were Brad Schutz, Nick Speaks and Roger Adams.

The Christmas decor, as mentioned by Andy Fairless previously, was discussed and will be reviewed further. Jason Ford is reviewing the catalog to help determine which lights to purchase.

Tami Thompson made a motion to approve the USDI Gas Training, as mentioned previously by Andy Fairless, for Ben Ford. Paul Turpin seconded the motion. The voting was as follows: Jason Ford-yes, Tami Thompson-yes, Nicole Fromme-yes, and Paul Turpin-yes. The motion carried.

Tami Thompson mentioned the One Call Now Alert System. The information will be passed along to the Village Secretary for further review.

IDOT MFT Expenditures - Benton and Associates will present the information next month.

Jason Ford made a motion to renew the Wade & Dowland contract. Nicole Fromme seconded the motion. The voting was as follows: Nicole Fromme-yes, Paul Turpin-yes, Jason Ford-yes, and Tami Thompson-yes. The motion carried.

Nicole Fromme made a motion to adjourn. Tami Thompson seconded the motion. The voting was as follows: Jason Ford-yes, Tami Thompson-yes, Nicole Fromme-yes, and Paul Turpin-yes. The meeting adjourned at 8:31 pm.